STRENGTHENING MUTUAL ACCOUNTABILITY THROUGH THE AGRICULTURE JOINT SECTOR REVIEW PROCESS AT COUNTRY LEVEL

	JSR BUILDING BLOCKS	PURPOSE/TASKS: BEST PRACTICES	WHAT IS THE CURRENT PRACTICE IN THE COUNTRY?	HOW DOES THE CURRENT PRACTICE DIFFER FROM BEST PRACTICE?	WHAT ACTIONS ARE NEEDED TO ACHIEVE BEST PRACTICE?
1.	Set Up a JSR Steering Committee (SC)	SC provides strategic direction for the establishment and operation of the JSR. It is usually made up of 2 co-chairs from the Ministry of Agriculture and a leading donor agency and 3-4 other representatives of key stakeholder groups			
2.	Establish a JSR Secretariat	Secretariat coordinates activities and operations of the JSR and JSR SC. It can be made up of core staff from the Planning & M&E Unit of the Ministry of Agriculture			
3.	Develop Terms of Reference (TOR) for the JSR	TOR to lay out JSR objectives, state and non-state stakeholders and their roles, roles of the SC and Secretariat, operating principles, structure and frequency of JSR meetings and follow up and implementation of actions, etc. TOR may also need to be developed consultants hired to conduct JSR studies.			
4.	Mobilize resources	Mobilize resources (human and financial) to support operations of the JSR.			
5.	SC/Secretariat invites a broad and inclusive group of state and non-state actors/stakeholders to participate in JSR (with clear objectives, expected outcomes, and roles of	A key aspect of the JSR is that it allows broad group of state and non-state stakeholders to influence overall policies and priorities of the sector by assessing how well they have implemented their commitments stipulated in the CAADP compact, NAIP, and related cooperation agreements such as under the New Alliance for Food Security and Nutrition.			

	different actors)				
6.	Assess any existing agricultural policy dialogue and review processes; data quality and analytical capacities	An assessment of any existing agricultural policy dialogue and review processes, data quality, and analytical capacities and tools and networks and any existing knowledge systems is key to identifying any gaps and coming up with ways to fill gaps and enhance capacities, tools, and processes through the JSR			
7.	Commission JSR Studies	Consultants may need to be hired and supervised by the SC to conduct JSR studies. Consultants can come from think tanks, universities, or private companies and should work closely with stuff from the Planning Unit, and the JSR SC and Secretariat.			
8.	Establish JSR Review Team*	Team made up of a multi-stakeholder group (state and non-state actors) with technical expertise to review and comment on various JSR studies and reports and ensures outputs of reviews are implemented.			
9.	Prepare JSR Report	Preparing evidence based on relevant high-quality studies and reports on the JSR content areas. To be an effective mutual accountability process, the JSR Report will need to be grounded in high quality data and analysis as well as transparency and inclusive stakeholder participation.			
10.	Conduct JSR Meeting	Organize meeting over 1-3 days, using various formats (plenary, small groups, field visit, etc.) to allow stakeholders discuss/verify the evidence and recommendations presented in the JSR Report. This can be done at different levels (national and sub-national). The process should assist in identifying sector			

		priorities and policies and specific actions for the different stakeholders to put in place. These would be captured in a JSR Aide Memoir.			
11.	Follow up on JSR Meeting Actions	Closely monitor and ensure implementation of recommendations and decisions of the JSR meeting (embodied in the JSR Aide Memoir). Groups that meet more regularly such as the Agriculture Sector Working Group can help with follow up and monitoring. The monitoring forms the basis of the next JSR cycle.			
12.	Share JSR experience with other countries	As many countries are still setting up JSR, it is essential to share lessons learned, best practices, and experiences to further strengthen country JSRs. Forums such as the CAADP PP and ReSAKSS Annual Conference provide an opportunity to do this.			